

**Meeting Of The  
Springer Middle School Family Association, Inc.  
Executive Board  
Thursday, November 21, 2019 - 5:00PM**

**MINUTES**

- I. **Call to order** (*Jason Heller*) at 5:05pm
- II. **Roll Call** (*Kathy Heller*) *Lisa Fabris, Adrienne Parker, Jason Heller, Kathy Heller, Tracy Woodson, Plshette Moore, Traci Lake, Beth Gallagher, Amanda DeCapua*
- III. **Approval of the June 25, 2019 Executive Board Minutes** (*as posted online*) *Pleshette and Lisa - all in favor*
- IV. **Old Business**
  - A. Appointment of 8th Grade Dance Chairperson (*Beth Gallagher*) - *Phleshette and Dr Woodson - all approved*
- V. **New Business**
  - A. 2019-2020 Staff Mini-Grants - total of \$15,396.52 requested - budget is \$5000
    1. Jason spoke with the district admin to see which grant requests could be covered elsewhere. Many would be covered by the technology refresh budget coming next year. Recommended not using the grants for technology because it will be paid for next year by the district. Will talk to Dr Riches about the calculators. Travel can be requested through the district. Uniforms - should be covered through the district - new policy this year. Once we remove all these it brings us to \$4146.52.
      - a) Mrs Dion- Classcraft - approved
      - b) Glazier - lockable cart - approved
      - c) Henretty - magnetic mobile white board - already ordered by school
      - d) Madison - flexible seating - approved
      - e) Levenson - packing tape sculptures approved
      - f) Dion - Headphones with volume limit - approved
      - g) Carlson - flexible seating - approved
      - h) Steinhoff - office supplies - approved
      - i) Oberly - stratopshere - approved
      - j) Pidgeon - PBS prizes - approved
      - k) Romeo and Brown - Healthy kids garden - approved
      - l) Xenakes - new bulldog outfit - approved
      - m) Robotics - approved
      - n) Motion to approve all by Lisa and Beth (Kathy, Jason and Traci abstained from voting due to conflict with Robotics) all others are yes

- B. Robotic Team Sponsorship - Need umbrella to fundraise for the robotics team - Would create a separate "account" in QuickBooks. Motioned by Lisa , second by Adrienne - all in favor
- C. Meeting Format Change Discussion - idea to change meeting, every other month, have a guest speaker, and the other month have an executive meetings with only necessary business (still open to the membership). Add a 10 min "check in" at the beginning with school updates to recap business. Do a survey - what do you want to hear? Topics for guest speakers were discussed. Decided that the executive board meets every month ( which members are invited to), and every other month do a speaker, or presentation with the first 15-20 min being for business and school updates. Start the meeting at 6:30, have presentations start at 7 until 8. Announcements should state "presentation immediately following the SFA meeting". Will start in January.
- D. Meeting Date Conflicts / Changes - (December, March & May) - December - cancel meeting. March 12 - will be school Musical - Will change to March 5th, May 14th - will change to May 7th. Motion by Adrienne second by Amanda
- E. Fundraising 'Right of First Refusal' Discussion - Building used by a lot of other groups. The family association has first right of refusal for setting up fundraisers such a snack shack. We will have to ask Stacey Karpinski if we are able to have tables at these other events. NJHS does do sports.
- F. Family Engagement - we have no budget for family engagement - want to be able to provide funding for low-income families to be able to attend. Question if its ok to move remaining funds into family engagement from grants. Request a total of \$1000 be added into family engagement - motion by Amanda, second Lisa. Motion approved
  - 1. Saturday May 9th 6:05pm- Band will be performing with the Blue Rocks will be performing. Need to guarantee 200 tickets - with a \$450 deposit - trying to have band and chorus perform.
  - 2.

VI. **Adjournment at 6:29**

**Upcoming Dates of Importance:**

12/5 & 12/7/19 - SFA Community CPR Training (*registration required*)

12/9/19 - Springer Family Night @ Five Guys

12/10-12/12/19 - Concerts (*volunteers needed for Snack Shack and Spirit Wear*)

12/20/19 - Staff Cookie Walk

**1/9/20 - SFA Member Meeting (*followed by the first 8th Grade Dance Committee meeting*)**