

**Membership Meeting Of The
Springer Middle School Family Association, Inc.
Wednesday, April 17, 2019 - 7:00PM**

MEETING MINUTES

- I. **Call to order** - *Jason Heller at 7:10*
- II. **Consent Agenda:**
 - A. Approval of the March 21, 2019 Membership Meeting Minutes (as posted online)
- 1st Christy Tobin 2nd Mr X
- III. **SFA Monthly Financial Report** (*Pleshette Moore*)
 - A. Financial Report (*Pleshette Moore*) as posted on line - Total cash available
\$6,722.69
 - B. Mini-Grant Update (*Jason Heller*) Will be emailing any outstanding grants for
submission. Last day for submission was originally 3/31 - will extend until the
end of April.
 1. Smartboard - engineering issues - Can write check to the district for the
\$1800 grant that is restricted for use for only the Smartboard to be
purchased in the next fiscal year. Motion made by Mr X and seconded by
Christy Tobin
 - C. Robotics Concessions Update - *Jason Heller* - Proceeds split with robotics
tournament - total profit \$1489.83 - split 50/50 \$744.92 each - robotics spend the
money on end of the year robotics party. \$286 left in robotics half - will be spent
by the end of the year.
- IV. **President's Report** (*Jason Heller*)
 - The April meeting of the school board was held on Monday 4/15/19. Springer was
represented twice at the meeting - once as the Superstars in Education winner for the BARK
Builder program, and again for the robotics championship team and the robotics program in
general. Policy revision continue to be underway, and the entire policy manual should be
updated before the start of the next school year making it more concise and easy to find the
information you are looking for.
 - There was also a Board Workshop on Monday, March 25th where there was an in-depth
discussion of the District Success Plan and the programs and deliverables that have been
implemented to meet the goals of the plan.
 - The district is hosting an important presentation on Vaping at Springer on May 2nd at 7PM
 - We will be looking for volunteers to staff our tables for the upcoming concerts on May 9th, May
14th and May 15th
 - On a personal note - there was a discrepancy in our SFA finances that I discovered that
appears to route back to me. In the interest of FULL transparency, The attached letter was sent
notifying the board
- V. **Committee Reports:**
 - A. Membership (*Kim Williams*) no updates membership is closed for the year
 - B. Fundraising:

1. Restaurant Nights (*Christy Tobin/Shelly Tower*) - May 14th at Stanley's
 2. *Joe Corbi's* - combined with *Claire's Gourmet*- do you we want to do this again next year? Will get a proposal and present.
- C. Teacher Appreciation (*Danielle Arnone*) - anyone interested in helping, please let *Danielle* know
- D. 8th Grade Dance (*Danielle Arnone*) one more meeting after tonight
- VI. Member Comments on Agenda Items or General Springer Topics**
- A. Students are being asked to clean out lockers tomorrow before spring break.
Kids will be bringing everything home including locks
- VII. New Business**
- A. Nominations for Vice President - One person - Adrienne Parker - motion made by Kathy Heller, seconded by Mr X
- VIII. Adjournment at 7:38** - by Mr X and Danielle Arnone

**Respectfully Submitted -
Kathy Heller, Secretary**

Upcoming Dates of Importance:

5/2/19 - 7:00PM - Vaping Presentation

5/7/19 - 7:00PM - Springer Family Association Meeting

5/9/19 - 7:00PM - 7th/8th Grade Choir Concert

5/14/19 - SCHOOL BOARD ELECTIONS

5/14/19 - Springer Night at Stanley's Tavern

5/14/19 - 7:00PM - 6th Grace Band/Choir/Orchestra Concert

5/15/19 - 7:00PM - 7th/8th Grade Band/Orchestra Concert

5/23/19 - 5:00PM - Energy Night

Springer Family Assoc.

From: Springer Family Assoc. <president@springerfamily.org>
Sent: Wednesday, April 3, 2019 3:44 PM
To: vp@springerfamily.org; secretary@springerfamily.org; treasurer@springerfamily.org
Cc: 'Woodson Tracy'; Greg Xenakes; kimj.williams@yahoo.com
Subject: SFA Financial Error / Audit

Board Members –

I wanted to alert you to a financial error in our SFA account as soon as I researched it fully. I audit our cash balances weekly, and last week noticed a charge on our SFA Debit card for \$23.79 to Amazon on March 25th. After a good amount of research (and significant time on hold with the bank) I learned that the charge originated from MY debit card! After further research (and time on hold...) with Amazon, I learned that unexplainably my family's recurring item subscriptions (that have been on our personal Amazon card for years) inexplicably switched to the SFA card. I have used this card to make purchases on my Amazon account for SFA related items such as hot dog boats, and mini-grant items such as the library podium most recently. It had never been used for personal purchases! Amazon has 'opened a ticket' to look into how that card was used for these items – they agree that my personal Amazon card is set as the default card on my account and that the SFA card should never have been charged for a recurring subscription.

In response, I did immediately cancel all other items in that subscription delivery service and removed the card from my account. I did learn that there was one additional item that had already shipped and was also charged to the SFA card for \$16.72. This totals \$40.51 that was improperly charged to the SFA card for my personal purchases. In light of this, I am, of course, immediately writing a check to the SFA for reimbursement.

In the interest of full transparency (especially because fiscal responsibility is a HUGE thing for me), I have asked Jason Hale to perform an audit of the SFA books from the start of the organization through March 31, 2019, and provide a report to the board of any concerns he has and suggested corrective action. I am leaving it up to him to perform the audit on his own or to form a small committee – whichever he prefers. (He is performing this audit in his role as a parent and SFA member – not as a BSD official). I believe this is the best, and most appropriate way to be completely transparent in this instance. I will also provide this same information to the membership at the next meeting.

Pleshette – Jason will be reaching out to get copies of the books, checkbook, receipts, etc. for his audit. I imagine he will also want to meet with you and me at some point as well.

Please let me know if you have any questions at all – I'd be happy to answer. I look forward to hearing Jason Hale's thoughts!

Jason

Jason Heller
President
Springer Middle School Family Assoc.
www.SpringerFamily.org

M - (302) 290-1470