

**Springer Middle School PTA
Executive Board Meeting Minutes
Monday, July 10, 2017 -5:30pm
Meeting Room, Springer Middle School**

Present: Dr. Tracey Woodson, Jason Heller, Christy Tobin, Kim Williams, Kathy Heller, Kristine Woodruff

Call to order: Jason Heller at 5:36pm

Roll Call: Kathy Heller – all present

Approval of May 22nd meeting minutes: first: Christy Tobin, second Kristine Woodruff

FY 2017 Year End Fiscal Report – presented by Jason Heller, accepted by all. End of year taxes have been submitted

Liaison Reports:

Principals report

- School close to being ready to open besides scheduling. Administrative staff in school throughout the summer. Ahead of schedule in preparing school for new year, second floor cleaning done, about to start first floor.
- Athletics: would like to get regular feedback from parents on programs, i.e. positives and negatives on coaches, fields, etc.
- No failure rule – if you fail a subject you may not participate in any athletic team – board members in agreement – will get parent input at meetings
- Honors/fast math – student enrollment for these classes comes from a set criteria, including grades, smarter balance scores and teacher recommendations
- Dress code: Hoodies – students may wear unless they abuse them (hiding food, headphones, etc.), Yoga pants – shirt must cover entire backside and same length in the front. Backpacks – no need to carry to class – Dr. Woodson will address reasons why some teachers want separate binders for their class besides the A/B day binder
- School Discipline – Less 2016/17 than previous year.
- Goal is to have relevant topics such as these for parent discussion at PTA meeting. Will have “Hot Topic” announced in PTA meeting notices to encourage parent attendance

Presidents Report: N/A

Committee Reports:

- Membership – Kim has started training. Close to 20 members already
- Fundraising – Spirit Wear – orders to be sent home 9/14 and due back to school 9/29, Joe Corbi’s to be done in January (need to check with company to ensure we did not sign contract stating it would be done in the fall)

Old Business:

Kim Williams officially voted in as membership chair, motion made by Kathy Heller, seconded by Kristine Woodruff. All in favor, no opposing

New Business:

- 2017-2018 Meeting schedule approval: first Christy Tobin, seconded by Kristine Woodruff
- 2017-2018 membership price, \$10 for all: first Dr. Woodson, seconded by Kristine Woodruff
- By Laws update
 - Nominating committee – has to be different than the executive board, will address this at end of the year when nominations are needed
 - President has to attend all Delaware PTA meetings
 - Secretary has to file all records and maintain membership – Kim will give Kathy current membership lists to keep official copy
 - Standing committees, will only have membership and fundraising
 - Executive board – elected for 2 year terms, committee chairs are one year terms
 - 6 members needed in order to take official vote
 - Delaware PTA convention – requirement for president to attend
 - Motion to accept bylaws by Jason Heller, second by Kristine Woodruff – will have member vote at first PTA meeting
- 2018 budget – approval to accept budget, first Kathy Heller, second Kristine Woodruff
- Annual Audit -\$200 for audit – approval first Christy Tobin, second Kristine Woodruff
- Large scale project ideas – Dr. Woodson to speak with administrative staff, previous suggestions include picnic tables outside behind cafeteria, LED front Springer sign
- Newsletter – Draft presented by Christy Tobin – Dr. Woodson to send her a digital copy of bulldog logo to include. Dr. Woodson will be able to email newsletter to all parents and staff
- Insurance – a non-signer on the checking account needs to sign off on financial papers per insurance contract

Upcoming Dates:

- 7/20 – 6th grade orientation 6:30pm
- 8/9 – 6th grade orientation at 6:30pm
- 8/16 - 6th grade fun day at 4:30pm
- 8/28 – first day of school for 6th grade
- 8/29 – first day of school for 7th and 8th graders
- 9/5 – Sports physicals 3:00pm \$25
- 9/5 - 6th Grade open house
- 9/7 – 7th and 8th grade open house
- 9/11 – PTA meeting 6:30pm
- 9/13 - Picture Day
- 9/21 – school closed
- 9/29 – first interim

Meeting Adjourned at 7:09